



Motoring Expenses For Psion & Osaris

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User Manual & Help

Before Starting

There are a couple of things to note before using this program:

- a. The program uses the mileage entered when purchasing fuel to determine when servicing is due and to estimate the next service date.
- b. Service Intervals must also be entered before servicing can be estimated by mileage.
- c. The application expects mileage and days to be more than zero when calculating servicing and other statistics.
- d. Errors may be registered on the recently installed program due to dubious dates and mileages, the application expects the mileage and date to increase every time fuel is entered for the same vehicle.
- e. The program performs best after a number of motoring expense entries are made.

Check out the Motoring Expense Web Site for updates and frequently asked questions.

<http://www.motorexpanse.co.uk>

Welcome to Motoring Expenses v4.6 - a motoring program.

This program will assist you to keep track of your Motoring costs. There is a version for the PSION Series 5/5mx, Revo and there is also an Osaris version.

It reminds you of servicing or reminders due on start up for all existing vehicles. It can graph fuel consumption and plan in future servicing. Currency symbols can be entered to suit the user as can kilometres, miles, gallons, litres or US Gallons. A number of statistics can be printed out to the screen or printer. Although not the be all and end all it should enable the motorist to keep track of his motoring needs.

Happy Motoring!

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Navigation Keys

Navigation keys for EDIT pages are marked under the screen buttons. Navigation keys for the list pages are:

Down - Down Cursor

Up - Up Cursor

Page Down - PgDn

Page Up - PgUp

Sort - Tab

OK - Enter

Print -CTRL+P

Data

This menu item brings up the Expense input options for Motoring Expenses.

These five options are:

Expenses (Personal Fuel, Business Fuel), Servicing (Service, Repair, Other), Recent Statistics, Average Statistics, Total Business Fuel

Data - Fuel Expenses (SHFT+CTRL+E)

This option allows you to enter Personal fuel expense details which include date(defaults to current days date), mileage(or kilometres), cost and Quantity(Litres or Gallons).

The Mileage and Quantity options are set up using the Preferences menu option (under Tools).

You must enter a mileage and quantity.

Data - New Journey (CTRL+B)

This option allows you to enter a journey's details which include date(defaults to current days date and the previous mileage(kilometres) as the start mileage(kilometres)), mileage(kilometres).

Data - Servicing (CTRL+G)

This menu option brings up three other options, Service, Repair and Other. Choose the option required to enter expenses into.

Data - Servicing - Service (SHFT+CTRL+S)

This option allows you to enter Servicing expense details which include date(defaults to current days date), mileage(or kilometres), Service type(preset options), cost and if it is completed, Notes can also be added (up to 100 letters).

The Mileage option is set up using the Preferences menu option (under Tools). Please be aware that a Planned Servicing Record will automatically be set up if the completed Box is checked. the interval for which is set up by The service Intervals option under Tools.

Data - Servicing - Repair (SHFT+CTRL+U)

This option allows you to enter Repair expense details which include date(defaults to current days date), mileage(or kilometres), Repair type, cost and if it is completed, Notes can also be added (up to 100 letters).

The Mileage option is set up using the Preferences menu option (under Tools).

Data - Servicing - Other (SHFT+CTRL+O)

This option allows you to enter Other expense details which include date(defaults to current days date), mileage(or kilometres), Other expense type, cost and if it is completed, Notes can also be added (up to 100 letters).

The Mileage option is set up using the Preferences menu option

Data - Total Fuel Costs (CTRL+K)

This option brings up the current vehicles Personal and Business Total Fuel used and other details. These include: Total mileage, Total fuel used, Total cost.

This screen can be sent to a printer if required.

Edit

This menu option brings up six other options, these are:

Personal Expenses, Business Expenses, Servicing, Repair, Other and Reminder.

Edit - Fuel Expense (CTRL+X)

If there is no data to list a message of "No Data to Display!" will show.

The list of all fuel entries to be modified are displayed in pages of individual entries which can be scrolled as required. The required entry can then be modified or deleted as desired.

Edit - Journey (SHFT+CTRL+J)

If there is no data to list a message of "No Data to Display!" will show.

The list of all journey entries to be modified are displayed in pages of individual entries which can be scrolled as required. The required entry can then be modified or deleted as desired.

Edit - Motoring Diary (SHFT+CTRL+B)

This brings up each Motoring Diary entry so that it can be edited or deleted as required.

Edit - Other (CTRL+Z)

If there is no data to list a message of "No Data to Display!" will show.

The list of data to be modified is displayed in pages of individual entries which can be scrolled as required. The required entry can then be modified or deleted as desired.

Edit - Reminder (SHFT+CTRL+M)

If there are no reminders to list a message of "No Data to Display!" will show.

The list of reminders to be modified is displayed in pages of individual entries which can be scrolled as required. The required entry can then be modified or deleted as required.

Edit - Repair (CTRL+Y)

If there is no data to list a message of "No Data to Display!" will show.

The list of data to be modified is displayed in pages of individual entries which can be scrolled as required. The required entry can then be modified or deleted as required.

Edit - Servicing (CTRL+V)

If there is no data to list a message of "No Data to Display!" will show.

The list of data to be modified is displayed in pages of individual entries which can be scrolled as required. The required entry can then be modified or deleted as required.

File

This menu option brings up five other options, these are:
New Vehicle, Choose Vehicle, Backup, Print Report and Exit.

File - Backup (SHFT+CTRL+W)

This will backup all the files in the Motoring directory and prefix them with the backup name chosen by the user. The files backed up are:

data
details
interval
reminder

It is recommended that a back up is made every 12 months. (New files will be made in the motoring directory with the above name prefixes but they will be empty.)

To restore them rename them to the required registration and cut and paste into the motoring directory.

File - Choose Vehicle (CTRL+C)

This option is used to select the required vehicle. This is done by the registration number of the vehicle.

LEAVE NO SPACES WHEN ENTERING THE REGISTRATION NUMBER.

File - Delete Vehicle (SHFT+CTRL+Z)

This option allows you to delete a vehicle and all its associated files.

Back up files are not deleted.

File - Exit (CTRL+E)

This EXITS the program, closes down HELP if it is open and compresses and sorts the databases used by Motoring Expenses for the current vehicle. The databases are sorted by mileage except the Reminder database which is sorted by date. It will ask if you are sure you want to exit.

File - New Vehicle (CTRL+N)

This gives you the option of entering a new vehicle for use by "Motoring Expenses". New databases are created for use by the program and these are stored in the Motoring directory. These databases are prefixed as follows:

data
details
interval
reminder

DO NOT DELETE THESE FILES.

File - Print Report (CTRL+P)

This option will print out a general report for the current vehicle and will include the following:

Business Fuel Expenses
Personal Fuel Expenses
Personal Fuel Consumption Graph
Servicing Costs
Repair Costs
Other Costs
Planned Servicing
Vehicle Details
Total Fuel Costs
Recent Statistics
Average Statistics

The program will ask for setup information for the fuel consumption Graph.

Lists

This menu option brings up seven other options, these are:

Personal Expenses, Business Expenses, Servicing Costs, Repair Costs, Other Expenses, Planned Servicing, Reminder and Motoring Diary.

Lists - Business Fuel Expenses (CTRL+W)

If there is no data to list a message of "No Data to Display!" will show.

The list of Expense data is displayed in entries which can be scrolled as required. The data can be sorted by mileage. The whole list can be sent to a printer if required, there will be no separate pages as on the EPOC machine.

Lists - Journeys (SHFT+CTRL+T)

If there is no data to list a message of "No Data to Display!" will show.

The list of Journeys made are displayed in entries which can be scrolled as required. The data can be sorted by mileage.

Lists - Motoring Diary (CTRL+J)

If there is no data to list a message of "No Data to Display!" will show.

The list of Motoring Diary entries is displayed in entries which can be scrolled as required. The data can be sorted by mileage.

Lists - Personal Fuel Expenses (CTRL+L)

If there is no data to list a message of "No Data to Display!" will show.

The list of Expense data is displayed in entries which can be scrolled as required. The data can be sorted by mileage. The whole list can be sent to a printer if required, there will be no separate pages as on the EPOC machine.

Lists - Planned Servicing (SHFT+CTRL+N)

If there is no servicing to list a message of "No Data to Display!" will show.

The list of service data is displayed in entries which can be scrolled as required. The data can be sorted by mileage. The whole list can be sent to a printer if required, there will be no separate pages as on the EPOC machine.

Lists - Reminder (SHFT+CTRL+R)

If there are no reminders to list a message of "No Data to Display!" will show.

The list of reminders are displayed in entries which can be scrolled as required. The data can be sorted by date. The whole list can be sent to a printer if required, there will be no separate pages as on the EPOC machine.

Lists - Service List - Servicing Costs (CTRL+S)

If there is no data to list a message of "No Data to Display!" will show.

The list of Expense data is displayed in entries which can be scrolled as required. The data can be sorted by mileage. The whole list can be sent to a printer if required, there will be no separate pages as on the EPOC machine.

Lists - Service List (CTRL+I)

This menu option brings up three other options, Service, Repair and Other. Choose the option required to list.

Lists - Service List - Repair Costs (CTRL+U)

If there is no data to list a message of "No Data to Display!" will show.

The list of Expense data is displayed in entries which can be scrolled as required. The data can be sorted by mileage. The whole list can be sent to a printer if required, there will be no separate pages as on the EPOC machine.

Lists - Service List - Other Expenses (CTRL+O)

If there is no data to list a message of "No Data to Display!" will show.

The list of Expense data is displayed in entries which can be scrolled as required. The data can be sorted by mileage. The whole list can be sent to a printer if required, there will be no separate pages as on the EPOC machine.

Tools

This menu option brings up five other options, these are:

Preferences, Service Intervals, Reminder, Motoring Expenses Help, About Motoring Expenses.

Tools - About Motoring Expenses (SHFT+CTRL+A)

What is Motoring Expenses v4.6 and what does it do?

Motoring Expenses is designed to assist motorists to keep track of their motoring expenditure. The MPG Graph can show if a vehicle is heading towards a service. A constant dip in fuel consumption is not good! Servicing reminders can be entered by date or mileage/kilometres and statistics can be listed. Some reports can be printed. It is not designed to be the be all and end all but it can help. I hope you enjoy using it and it proves as useful to you as it does to me. Please report any major glitches to me on support@motorexpense.co.uk and I will try to resolve them.

Tools - Motoring Expenses Help (SHFT+CTRL+H)

The help file is listed in alphabetical order and by the MENU title e.g. File, Modify, etc. Each item is listed and a description given. It is not exhaustive but the program is easy to use and each page is straightforward. If there are any major problems/questions you can contact me at support@motorexpense.co.uk

Tools - Preferences (CTRL+F)

The Preferences option is used to set up separate preferences for each vehicle, it displays the last settings it was set to. It can use Miles or Kilometres, Imperial gallons, US Gallons and Litres. The currency symbol can be selected by the user (24 different currency symbols). Various fuel consumption options can be chosen i.e.

Miles per gallon(MPG), Kilometres per Litre(KPL), Miles per Litre(MPL), Kilometres per Gallon(KPG), Miles per US Gallon(MPUSG), Kilometres per US Gallon(KPUSG), Litres per Hundred Kilometres(LPHKM), etc. The date format can be altered to suit the user. The application background can display the program title or the last 12 entries in the Motoring Diary. The Fuel and Journey entries can be set to either Personal First or Business First by use of a check box.

Tools - Reminder (CTRL+M)

The Reminder option allows you to enter reminders by date or by mileage/kilometres. The mileage/kilometres is checked against the mileage/kilometres entered when you input Personal Fuel details. The date is checked against the EPOC machines clock.

Reminders are checked when starting the application, all vehicles are checked, not just the current vehicle.

Tools - Service Intervals (CTRL+I)

The Service Interval option allows you to enter main servicing task intervals by mileage. This is more consistent than by date, especially if you are a high mileage driver. They can be modified but this won't effect previous planned servicing already set up.

Tools - Sort Databases (SHFT+CTRL+D)

Use this to sort all the Motoring Expense databases for the current vehicle. The time it takes depends on the size of the databases, can take several seconds.

Tools - User Defined Servicing (SHFT+CTRL+U)

The motorist can input up to 5 changeable servicing entries, as well as the 10 pre-selected servicing entries. The servicing entries are vehicle specific.

View

This menu option brings up three other options, these are:
Show Toolbar, Vehicle Details and MPG Graph

View - Average Statistics (CTRL+A)

This option brings up the current vehicles average statistics. These include average MPG, Total mileage, Next Service mileage and Type of Service, Total cost, Total fuel used, Miles per day, Cost per mile, Days between fuel top ups, Monthly fuel and servicing costs. Please note that the servicing costs include repair costs. If you don't want repairs included in the servicing costs enter repairs in the "Other" menu option.

This screen can be sent to a printer if required.

View - Fuel Consumption Graph (CTRL+H)

The MPG Graph option displays a graph of personal fuel consumption and represents the fuel consumption achieved by the current vehicle. Various consumption figures can be graphed. Such as kilometres per litre, miles per US Gallon, etc.

The resulting graph can be printed out on A4 paper and it forms part of the GENERAL REPORT (see File - Print Report).

The setup options are the X-axis (1 - 10), the Y-axis (1 - 6), which affects the displayed graph and printed graph, and the printout scale (1 -2) which affects the print out on A4 paper.

View - Recent Statistics (CTRL+R)

This shows the most recent statistics for the current vehicle. These include:

Last Mileage, Last cost, Last top up, Recent fuel consumption and how much the fuel cost per unit.

This screen can be sent to a printer if required.

View - Show/Hide Toolbar (CTRL+T)

The toolbar is toggled between either being shown or hidden by pressing the menu option or pressing CTRL+T.

The toolbar consists of four buttons and a clock. The toolbar title is the registration number of the current vehicle. Each button displays an icon, each of these are:

Petrol Pump.

This is the Fuel Expenses button. You can input Personal Fuel Expenses or Business Fuel Expenses.

Spark Plug.

This is the Servicing Expenses button and it brings up three options. You can input Servicing Expenses, Repair Expenses or Other Expenses.

Graph.

This is the MPG Graph button and gives a graphical display of Personal Fuel Consumption.

Exit.

This EXITS the program, closes down HELP if it is open and compresses all the databases used by Motoring Expenses. It will ask if you are sure you want to exit.

View - Vehicle Details (CTRL+D)

The Vehicle Details option allows you to record details about the current vehicle including registration number, model, make, engine number and size, chassis number, colour, transmission type and number of gears. It can be modified as required. This page can also be sent to a printer if required.

Registration

If you are happy with this application and wish to continue to use it, this program should be registered via [RegNet](#) - The Registration Network. You can register by going to the following web addresses:

<http://www.reg.net> and quote product ID - 8841 for Motoring Expenses for Psion
<http://www.reg.net> and quote product ID - 8831 for Motoring Expenses for Osaris

Check out the Motoring Expense Web Site:

www.motorexpanse.co.uk.co.uk

Registration allows you to input multiple vehicles and print whole reports. It also removes the nag screen. Registration also entitles you to free technical support and free upgrades which may become available.

Please bear in mind that if no one pays for Shareware, shareware would probably not exist. The author believes that users of software should be able to trial it first to see if it is suitable for their purpose. By the same token there is an element of trust in believing that if a user wishes to keep a program the user will pay the registration fee. It also enables the shareware author to continue producing shareware and software for future users.